



## INTERNATIONAL RECOGNITION

### ICREPS & EREPS

Membership of REPs UK will provide you with International Recognition through the International Confederation of Registers of Exercise Professionals (ICREPS) which is the world authority working to the standards used in the UK. In Europe we are part of the European Register of Exercise Professionals (EREPS).



### SECTION 1: PERSONAL DETAILS

Please complete this section in full.

We will use your e-mail address to send you REPs information only concerning CPD, our conventions and events, news items, special offers, job opportunities, and some other REPs products and services. We do not release your personal information to any third party.

### SECTION 2: INSURANCE CONFIRMATION

All members of the Register above Student Level are required to hold a minimum of £5 million Civil Liability insurance which covers your legal liability for death, injury or illness to others and loss of, or damage to, third party property - you can increase this cover to £10 million by making the optional additional payment.

Please indicate overleaf whether you wish to purchase REPs Insurance, if you have your own insurance policy (please photocopy and include with submission) or if you are insured through your employer an authorised signature i.e. owner, manager, must complete the section overleaf.

*"The Register of Exercise Professionals is a registered charity and the fees payable by you to be placed on or to renew registration are a fee paid to that Charity in connection with your registration. Both your registration and, any renewal of insurance can however for convenience be made payable to the Register of Exercise Professionals but you should be aware that the renewal fee for Insurance is a fee payable to Skills Active Services Limited who operate as an authorised agent of Jardine Lloyd Thomson UK Limited in connection with the sale of insurances. As such any [fees payable] for the renewal of insurance forms part of the property of Skills Active Services Limited."*

### SECTION 3: SIGNATURE

In signing overleaf you agree to abide by the following...

Code of Ethical Practice

All members of the Register are bound by our Code of Ethical Practice and when you were first admitted to the Register we will have sent you your own copy for safe-keeping. A version of the Code is also available in Welsh upon request. By signing this application form you agree to continue to abide by the Code of Ethical Practice and to uphold the core values and principles of working in the exercise and fitness industry.

Continuing Professional Development - CPD

Members of the Register must be able to demonstrate that they remain in good 'professional standing' by engaging in appropriate Continuing Professional Development (CPD) activities. You must ensure that you keep your CPD record up to date in the members area of our website.

Public Register through the Members Directory

REPs is a Public Register and all members will be listed in the Members Directory on our website enabling the public, employers and others to verify your qualification and status of registration.

### SECTION 4: PAYMENT

Registration with REPs is on an annual (12 month) basis.

If you would like RE-REGISTRATION ONLY - please select [Package 1](#)

If you would like RE-REGISTRATION + INSURANCE (£5 million) cover please select [Package 2](#)

If you would like RE-REGISTRATION + INSURANCE (£5 million) to cover sports/soft tissue massage (available to Level 3 registered instructors with recognised qualification in sports massage only) please select [Package 3](#)

You also have the option to select INCREASED COVER OF £10 MILLION to increase the level of Civil Liability insurance cover.

If you prefer to make payment by cheque, please make payable to REPs

### FURTHER INFORMATION

Your re-registration will not commence until we have received adequate supporting documentation and, where required, full payment for Insurance.

Registration Process

We aim to process your application for re-registration within 21 days of receipt and we will post out your new membership card and other materials in a re-registration pack.

Advanced Directory Listing

As a member of REPs you have the option to increase the information we publish within the Members Directory to include your contact information. This will allow anyone looking for a Fitness Professional with your qualifications to contact you direct. Full details on the Advanced Directory Listing can be found in the members area of our website.

Please return completed applications to;

**REPS, 3RD FLOOR, 8-10 CROWN HILL, CROYDON, SURREY, CR0 1RZ**

Replacement Cards / Certificates - Replacement Card / Certificates are charged at £10.

# REGISTER OF EXERCISE PROFESSIONALS

## RE-REGISTRATION CHECKLIST



**RETURN ALL COMPLETED APPLICATIONS TO;**  
 REGISTER OF EXERCISE PROFESSIONALS  
 3RD FLOOR  
 8-10 CROWN HILL  
 CROYDON  
 SURREY  
 CR0 1RZ

<p><u>RE-REGISTRATION FORM</u> (Please complete all sections of the RE-Registration Form)</p>	<p>completed ✓</p>
<p>Section 1: PERSONAL DETAILS        Please complete all sections in CAPITAL letters. REPs Membership Number and Date of Birth are mandatory and we are unable to process applications without this information.</p>	<input type="checkbox"/>
<p>Section 2: INSURANCE CONFIRMATION        All members above student level are required to hold a minimum of £5 million Civil Liability Insurance.        Please confirm</p> <ul style="list-style-type: none"> <li>• You have your own insurance - <b>include a photocopy of the policy</b></li> <li>• You wish to undertake REPs Insurance - <b>make payment</b></li> <li>• You are covered by your employers insurance - <b>authorised signatory to sign where required</b></li> </ul>	<input type="checkbox"/>
<p>Section 3: SIGNATURE        Please sign and date the RE-Registration Form.</p> <p>In signing overleaf you are agreeing to abide by the Code of Ethical Practice (a copy of which will have be sent to you upon admission to the Register ) and that you are compliant to the REPs programme of Continuous Professional Development.</p>	<input type="checkbox"/>
<p>Section 4: PAYMENT</p> <p>Select your package:</p> <ul style="list-style-type: none"> <li>• Package 1: RE-Registration Only</li> <li>• Package 2: RE-REGISTRATION Plus £5 million Insurance</li> <li>• Package 3: RE-REGISTRATION Plus £5 million Insurance to cover instructing and soft tissue/sports massage - <i>relevant sports massage qualification required</i></li> </ul> <p>You also have the option to select INCREASED COVER OF £10 MILLION to increase the level of Civil Liability insurance cover.</p> <p>Make Payment</p> <ul style="list-style-type: none"> <li>• Credit Card - <b>insert details</b></li> <li>• Cheque - <b>attach cheque made payable to 'REPs'</b></li> </ul>	<input type="checkbox"/>
<p><u>SUPPORTING DOCUMENTATION</u></p>	<input type="checkbox"/>
<p>QUALIFICATIONS &amp; TRAINING - please forward details of any new 'qualifications' that you have undertaken in the last 12 months</p> <ul style="list-style-type: none"> <li>• <b>DO NOT send originals</b></li> <li>• <b>ONLY send qualifications that will award a category of registration or move you up a level on REPs</b></li> <li>• HE Degree and Diploma holders must also send a copy of the Transcript detailing subject areas covered</li> <li>• <b>DO NOT send copies of CPD certificates - details of CPD training can be logged in the members area of our website</b></li> </ul>	<input type="checkbox"/>
<p>LETTER OF AUTHENTICITY - for newly submitted qualifications        This is a letter from a responsible person, i.e. Manager, Doctor, Teacher etc to confirm that they have seen original copies of new exercise and fitness qualifications and you are submitting with your application for RE-Registration.</p> <p>A template is available for download from the REPs website</p>	<input type="checkbox"/>
<p>COPY OF INSURANCE POLICY        If not undertaking REPs Insurance or covered by your employer (see Section 2 above)</p>	<input type="checkbox"/>